

## Sub-contractor: Role Description

<b>TITLE</b>	HCPC Registered Paramedic
<b>LOCATION / DEPARTMENT</b>	Various Locations throughout the UK Medical escort duties will require Extensive travel both Internationally and within the UK
<b>REPORTS TO / SUPERVISED BY</b>	Clinical Management Team

### MAIN PURPOSES OF THE ROLE: (ROLE SUMMARY)

To be clinically responsible for patients in your care within Immigration Holding Centres, while being transported either within or outside the UK, and during Events to ensure their health and wellbeing is protected at all times. As a Paramedic, you will be expected to adhere to JRCALC guidelines and work within the scope of your HCPC registration.

### KEY TASKS AND RESPONSIBILITIES:

#### *Main role duties:*

- Receive a clinical handover from the treating clinician and make appropriate judgements regarding ongoing care.
- Treat the individual autonomously in the event of unexpected/unforeseen acute episodes.
- Maintain clinical objectivity at all times, with the patients' wellbeing being made a priority.
- Actively promote the wellbeing of your patient through regular medication as prescribed.
- Act upon their clinical needs by whatever means judged necessary.
- Measure and record baseline observations on contact with the individual and at appropriate intervals thereafter.
- Provide a comprehensive clinical handover to a clinician at final destination or to ensure that the individual or carer understands and is capable of delivering what is necessary from then on.
- Produce accurate medical notes primarily to ensure the provision of ongoing care but also for clinical audit purposes.
- Ensure the medical welfare of colleagues in the security team is maintained at all times.
- Submit all administrative paperwork and invoices in line with company procedure.
- Respond to assigned tasks on GetScheduled in a timely manner.
- Maintain good communication and relations with the IPRS Aeromed Operations and Clinical Management Team.
- Ensure your kit and drug pack are in date and are satisfactory prior to commencement of duties.
- Ensure all items used from the kit and drug packs follow the appropriate auditable trail.
- Maintain an up to date and accurate record of your availability on Get Scheduled.

#### *General / additional duties:*

- Respond to requests by the crew in the event of a medical emergency on the aircraft.
- Brief the Team Leader in the event of deterioration of your patient(s).
- Assist the team in any way requested in order to ensure a safe and swift removal, though not to the detriment of your patient.
- Undertake any other delegated duties considered appropriate to the role.

**QUALIFICATIONS, TRAINING AND EXPERIENCE:**

- Current registration with HCPC – with no investigations/suspensions current or pending
- Either I.H.C.D. or Dip Para.
- Able to demonstrate Continuous Professional Development

**EXPERIENCE AND KNOWLEDGE:****E Essential. D Desirable**

- Minimum three years of front line operational experience as a paramedic (E)
- Basic I.T. skills (E)
- Ability to speak fluent English (E)
- Ability to speak languages other than English (D)
- Full driving licence and own transport (E)
- Smart, professional appearance and conduct (E)

**SKILLS AND ABILITIES:**

- Can work autonomously either within a team or alone.
- Can identify and treat signs and symptoms of a deteriorating patient.
- Clear and concise communication skills.
- Attention to detail and able to record information accurately.
- Can make appropriate decisions quickly.
- Can remain calm and professional at all times.

<b>DBS check required:</b>	Yes – Enhanced
<b>Home Office Security Clearance required:</b>	Yes – CTC level (NB: The application process for this can take anything up to 12 weeks)
<b>References:</b>	One personal & one professional reference will be taken up prior to commencement of duties.
<b>Note:</b>	IPRS Aeromed will not tolerate anyone who they know to have affiliation to far right groups such as EDL, BNP, Combat 18
<b>Passport(s):</b>	Existing passport MUST have minimum of 6 months and 3 pages remaining. There is an expectation that a second passport will be applied for within 6 months of start date with IPRS Aeromed at your own expense. We will provide you with the necessary documentation to facilitate this.
<b>Travel required:</b>	You may be required to undertake travel to all worldwide destinations.
<b>Date:</b>	February 2017