

JOB TITLE	Clinical Site Lead
LOCATION/ DEPARTMENT	Leicester
REPORTS TO/ SUPERVISED BY	Clinical Lead of Occupational Health Physiotherapy

MAIN PURPOSE OF THE JOB: (JOB SUMMARY)

To oversee and support the running of the clinic, manage diary capacity and patient outcomes alongside providing clinical assessment (physical and other specialist assessment), analysis, diagnosis and appropriate management of patients with musculoskeletal complaints using current evidence and clinical reasoning, within agreed client Key Performance Indicators.

KEY TASKS AND RESPONSIBILITIES: (JOB CONTENT)

- To analyse information gained from all sources at your disposal (Current Evidence, Clinical Reasoning etc.) in order to diagnose and to formulate a clear individualised management plan for the patient which reflects the IPRS Clinical Care Pathways
- To work within your scope of practice and ensure that appropriate referral to General Practitioners, Specialists and Allied Health Professionals is done as soon as a need has been identified
- To incorporate a holistic approach to patient management, which takes into account the Biopsychosocial Model, and which may include, but is not solely limited to, principles of Cognitive Behavioural Therapy (CBT).
- To ensure that the patient outcome data is uploaded on time each month
- To supervise and complete regular performance reviews with other onsite physiotherapists at Leicester
- To liaise with the Clinical Lead of Occupational Health services on diary management and clinic capacity
- To cover a range of assessments, primarily including Physical Musculoskeletal Assessment.
- To maintain clinical objectivity at all times, with the patients wellbeing in mind
- To maintain accurate medical notes on the patients file and on the IPRS database
- To demonstrate the impact of the clinical intervention by providing accurate reports and communication with the client, and maintaining database records for statistical analysis
- To ensure the monthly clinic stock order is completed and sent

General:

- To take initiative in maintaining your individual professional development in order to continue to deliver the most appropriate interventions at all times
- To maintain good communication with the client’s Human Resources, Occupational Health and Line Management
- To liaise, as regularly as is needed, with your Line Manager and in certain situations with other IPRS staff e.g. Group Clinical Operations, Human Resources, Administration team
- To audit outgoing clinical reports to maintain core clinical standards
- To have an understanding of, and work within, the agreed client Key Performance Indicators
- To prioritise work tasks, and time manage to ensure tasks are completed accurately and within set timescales
- To take initiative and responsibility within your site and actively contribute to the overall effectiveness of the clinical service
- Employees must be aware of the responsibilities placed on them under the Health and Safety at Work Act (1974) and ensure that agreed safety procedures are carried out to maintain a safe environment for employees, patients and visitors.
- To undertake any other duties compatible with the grading of the post, as required

PERSON SPECIFICATION

(E) Essential (D) Desirable

Education and Qualifications:

- Formal Clinical Physiotherapy Qualification **(E)**
- Member of the UK Health Professions Council (HPC), Member of the Chartered Society of Physiotherapy (MCSP) **(E)**
- Evidence of continuing professional development **(E)**

Experience & Knowledge:

- Previous experience in using computer software including Microsoft Office **(E)**
- Previous experience of using online/computerised reporting templates/databases and interpreting statistics for the purpose of managing & reporting **(D)**
- At least 3-year postgraduate clinical experience **(D)**
- An understanding of IPRS operational procedures **(D)**

Skills & Abilities:

- Ability to work within a team to achieve the best outcomes for your patients
- Ability to work under minimum supervision
- Ability to communicate effectively with internal and external customers verbally and in writing
- Ability to time manage in order to meet agreed deadlines in a demanding environment
- Ability to collate and produce statistics; reporting to Line Manager on a regular basis.
- Ability to provide detailed reporting to the client on patient progress using standardised report templates and the company database
- Ability to audit outgoing reports to ensure that core clinical standards are maintained
- Ability to demonstrate an understanding of the client and its needs
- Ability to maintain accurate medico-legal recording
- Ability to work with databases and Microsoft programmes
- A good of understanding of clinical governance

DBS CHECK REQUIRED

Yes

ORGANISATION CHART

