

JOB TITLE	Workplace Assessor
LOCATION/ DEPARTMENT	Remote
REPORTS TO/ SUPERVISED BY	Clinical Lead of Ergonomic Services

MAIN PURPOSE OF THE JOB: (JOB SUMMARY)

To appropriately carry out and provide DSE/ workplace/ vehicle assessments to a range of clients with musculoskeletal complaints, adhering to the legislation and guidelines laid down by the Health and Safety Executive. The Workplace Assessor will follow Key Performance Indicators using current evidence and clinical reasoning to ensure necessary adjustments and suitable treatments are recommended.

KEY TASKS AND RESPONSIBILITIES: (JOB CONTENT)

- To carry out a range of Display Equipment Assessments, workplace assessments, and vehicle assessments.
- To analyse information gained from all sources at your disposal (Current Evidence, Clinical Reasoning etc.) in order recommend the necessary adjustments or treatment required.
- To work within your scope of practice and ensure that appropriate recommendations are well explained and justified as well as being reasonably practicable
- To work within your scope of practice and within your individual capability and ensure that appropriate referral to General Practitioners, Specialists and Allied Health Professionals is done as soon as a need has been identified.
- To report clearly and concisely on your assessment findings.
- To demonstrate the impact of the intervention by providing accurate reporting to the client, with the patients wellbeing in mind

General

- To take initiative and responsibility in maintaining your professional development in order to continue to deliver the most appropriate interventions at all times. This will include individual CPD activities as well as participation and attendance of IPRS CPD activities.
- To maintain good communication and relations with relevant colleagues.
- To liaise, as regularly as is needed, with your Line Manager and relevant colleagues.
- To have an understanding of the requirements of the client and how this relates to the clinical management of the patient. To have an understanding of, and to work within, the agreed client Key Performance Indicators
- Employees must be aware of the responsibilities placed on them under the Health and Safety at Work Act (1974) and ensure that agreed safety procedures are carried out to maintain a safe environment for employees, patients and visitors.
- To prioritise work tasks, and time manage to ensure that all tasks are completed accurately and within set timescales

PERSON SPECIFICATION

(E) Essential (D) Desirable

Education and Qualifications:

- Formal Clinical Qualification (Physiotherapy, (D))
- Member of the UK Health & Care Professions Council (HCPC), Member of the Chartered Society of Physiotherapy (MCSP) (D)
- DSE assessor qualification (D)
- Evidence of continuing professional development (E)
- Full British driving license (D)

Experience & Knowledge:

- Previous experience performing DSE assessments (E)
- Experience in completing Workplace Assessments, or vehicle assessments. (D)
- Previous experience in using computer software including Microsoft Office (E)
- Previous experience of using online/computerised reporting templates/databases (D)

Skills & Abilities:

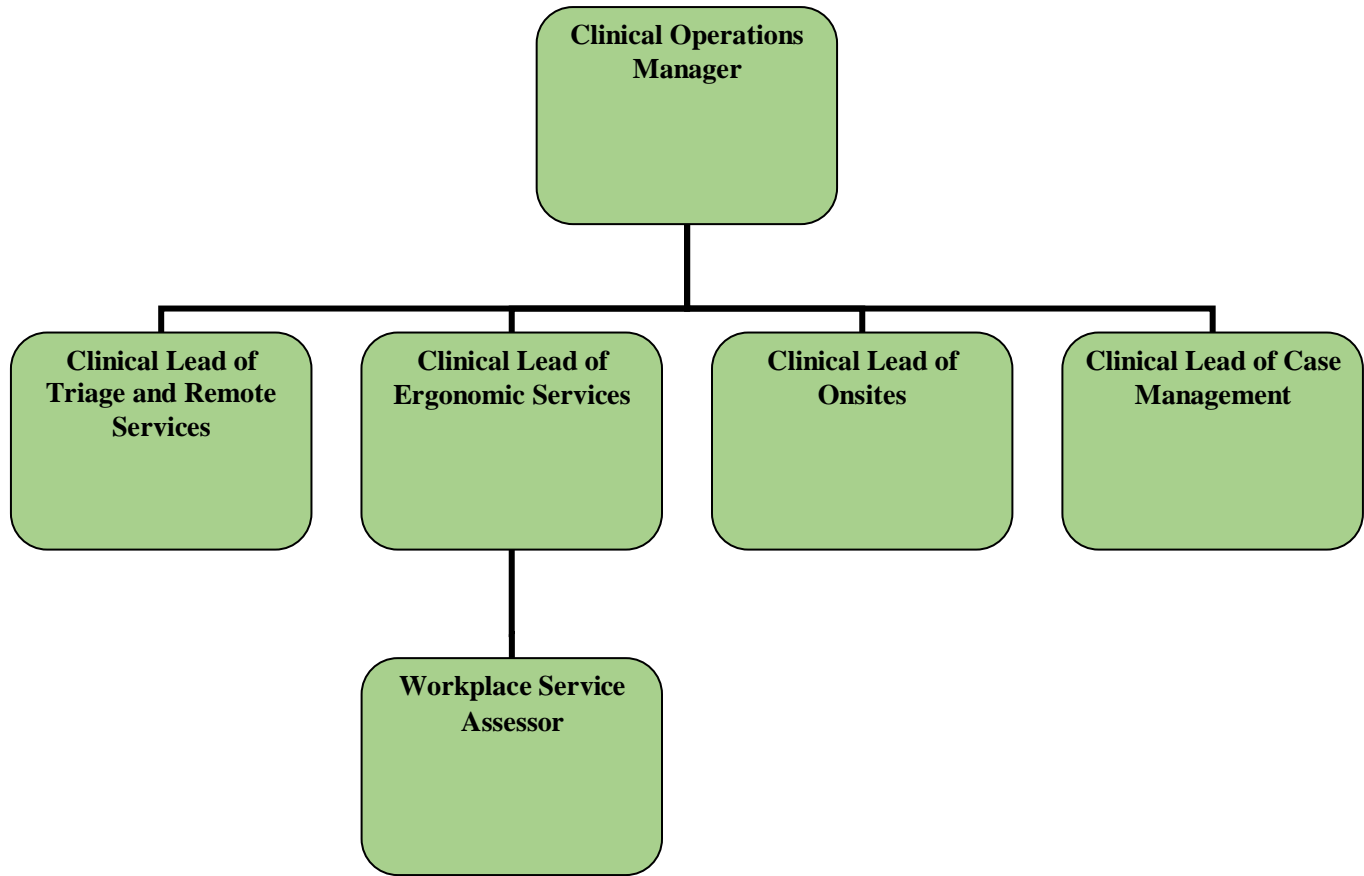
- Ability to work within a team to achieve the best outcomes for your patients
- Ability to work under minimum supervision
- Ability to communicate effectively with internal and external customers verbally and in writing
- Ability to time manage in order to meet agreed deadlines in a demanding environment
- Ability to provide detailed reporting to the client on patient progress using standardised report templates
- Ability to demonstrate an understanding of the client and its needs
- Ability to maintain accurate medico-legal recording
- Ability to work with Microsoft programmes
- A good of understanding of clinical governance

DBS CHECK REQUIRED

Yes

Enhanced

ORGANISATION CHART



Date: February 2019